TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME

Phase II Sub Component 1.1

23rd MEETING OF
THE BOARD OF GOVERNORS

MINUTES OF THE MEETING

Date: 22/02/2019   Time: 10.30am

Venue: Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam

RAJIV GANDHI INSTITUTE OF TECHNOLOGY
VELLOR P.O., KOTTAYAM-686501 KERALA

Phone: 0481-2505963

Dr. V. G. Idichandy **,** Professor, IIT, Madras, the Chairman presided over the meeting.

The following members of the BoG attended the meeting:

Col. Shaji M Varghese, Managing Director,Kerala Electrical & Allied Engineering Company Ltd.(KEL)

Dr. S. Shabu, Controller of Examination, KTU

Mr. James Raj,Joint Secretary Higher Education Department, State Government nominee.

Dr.S.Jayakumar., Director SPFU

Dr. Jalaja M.J. Principal

Prof. Geetharenjin P. R, Member

Dr. Bino. I. Koshy, Coordinator TEQIP

Dr. Vijayakumari C,K , Academic Coordinator

Also Present

Dr. Jayan M.V, HoD EEE

Dr.Reena Murali, HoD , MCA

Dr. Binumol Tom, HoD Arch.

Dr.Sobhana N.V. HoD CSE

Dr. Raghunathan Rajesh, Placement Officer

Dr.Gopakumar R. HoD CE

Prof.Shinoj Sukumaran,

Dr. Biju Augustine ,Professor , ME

Prof.Jomy Thomas, Nodal Officer Finance, TEQIP,

Prof.Antony J.K , III cell Coordinator, TEQIP,

The meeting started at 10:30AM. The Principal welcomed the Chairman and members to the meeting.

The meeting started with the opening remarks by the Chairman.

1.Suggested to formulate   strategic plan for development by each department regarding budget planning

2. Suggested to collect data of placements outside campus recruitment

3. Arrange department level technical viva also included for placement training

Decisions on Agenda Items

Part A

A1. Confirming the Minutes of the 22nd meeting of the BoG convened on 13th of April 2018 at Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam.

The draft minutes of the 22nd meeting of the BoG convened on 13th of April 2018 at Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam, was sent to the Chairman with copy to the members. The Chairman approved the minutes. A copy of the Minutes is appended as Appendix A1 for confirmation.

BoG Decision: Since there are no comments on the minutes from any other member, the minutes of the 22nd meeting of the BoG is confirmed.

A2. Report on the action taken on the pertinent decisions in the Minutes of the 22nd meeting of the BoG was convened on 13th of April 2018 at Conference Hall, Rajiv Gandhi Institute of Technology, Kottayam

The Principal presented the activities conducted under TEQIP , Four Funds

A3. Presentation of current status

Dr. Jalaja M.J , Principal, presented a brief description about Institution Profile, Faculty Position, Placement statistics Major Infrastructure, Major Civil works in progress, recent achievements and performance of the institution**.**

A4.   Plans

A4.1.Academic Master Plan

Dr. Raghunathan Rajesh made a presentation on Academic Master Plan and circulated hard copy of Academic Master Plan among BoG members

A4.2. Accreditation Master Plan

B1.Consideration of the various academic programs for the next six months

B1.1.STTP/Management Development Programme/Journal Publication for Faculty/Staff outside the Institution

Sl No	Name of faculty	Designation &Dept.	Topic	Institution	Date	Recommendations of the academic committee	Amt (Rs.)/Remarks
1.	Dr.Prince A.	Professor EEE	Hardware in Loop for Power System and Power Electronics Applications(in collaboration with Typhoon HIL Switzerland)	NITTTR, Chandigrah	11 - 15 March 2019	This course is useful to imparting knowledge to S8 students on Advanced power systems and research guidance	Rs.12,000/-for each faculty member Since registration fee and other expenses can be met from the host institute ,the difference in expenses between flight charge and II AC fare might be released from TEQIP fund
2.	Dr.SunilKumar P.R	Asso. Prof., EEE					

BoG Decision : Approved

B1.2. Workshop for students to be conducted within the Institution

Sl No	Name of Coordinators & Designation	Dept.	Topic	Date	Recommendations of the academic committee	Amt (Rs.)
1.	Mr. Jomy Thomas, Asst.Prof.	CE	**Workshop on** "Computer Aided Highway Designing"	07th - 09th March 2019	This workshop will useful to get hands on training in software packages related to analysis and design of highways (MxRoads)	Rs.36,000/-
2.	Dr. Manju Manuel Assoc. Prof.	ECE	**Workshop on** "C Programming :An Overview "	21st -23rd Jan.2019	This workshop will helps in programming skill enhancement of the students and better grooming for placement .	Rs.35,500/-

BoG Decision : Approved

B2. Industry Institute Interaction Cell (III Cell)

B2.1. Expert Lecture

Department of Civil Engineering

Sl.No	Topic	Name of Coordinators	Details of Industry Experts	Prob Date of Pgm	No of Days	Target	Amt (Rs.)	Expected Outcome
1.	Challenges in Road Safety & Road Safety Audit	Dr. Bindhu B.K Associate Professor	Sri.Udayakumar.L, Technical Director (Highway Designs & Road Safety,SUR Engineering Services	25th & 26th Feb.2019	2 days	PG students(Transportation Engg.)	Rs.42,000/-	Students will be able to conduct safety Audit of a given stretch of road and prepare report .
							Rs.12,000/-	Students will be able to evaluate the geometry of roads at planning stage and post construction
	Evaluation of Road Safety		Dr. Samson Mathew Professor , NIT ,Trichy	5th and 6th March 2019	2 days			

BoG Decision : Approved

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Department of Mechanical Engineering

Sl.No	Topic	Name of Coordinators	Details of Industry Experts	Prob Date of Pgm.	No of Days	Target	Amt (Rs.)	Expected Outcome
1.	Geometrical Dimensioning & Tolerancing	Antony J K, Assistant Professor	Dr A Regunath, Scientist CMTI,Bangalore, Karnataka	March 2019	One day	S6 M/S4M	Rs.24,000/-	To impart students the concept of GD & T
2.	CAE Application in Industry	Antony J K, Assistant Professor	Dr Anwar Sadath Senior CAE Engr, Mercedez Benz, Bangalore, Karnataka	March 2019	One day	S8/S6 M	Rs.24,000/-	To give practical training in the field of Analysis
3.	Rigid Body Mechanics Simulation	Antony J K, Assistant Professor	Edwin, Senior CAE Analyst, Mercedez Benz, Bangalore, Karnataka	March 2019	One day	S8M	Rs.24,000/-	To expose students to the world of Industrial Design
4.	Lean Manufacturing Practices	Dr. Raghunathan Rajesh AssociateProfessor	Raghuraj J, Business Excellence Manager,TerumoPenpolPvt Ltd,Blood Bag Factory, Trivandrum	March 2019	One day	M.Tech –Ind. Engg	Rs.10,000/-	To give students an exposure to lean manufacturing practices
5.	Modern Manufacturing Practices	Antony J K, Assistant Professor	S Jaykishore Senior Engineer, Brahmos, Trivandrum	March 2019	One day	S4M	Rs.10,000/-	To give students an exposure to Modern Manufacturing Practices

BoG Decision : Approved

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B2.2. Expert Lecture

Department of Electrical Engineering

Sl.No.	Topic	Name of Coordinators	Details of Industry Experts	Prob Date of Pgm.	No of Days	Target	Amt (Rs.)	Expected Outcome
1.	Opportunities of Electrical Engineers in Indian railway	Dr. Prince A Professor	Er. Manish Pratap Singh Senior Deputy Electrical Engineer , Northern Railway, NewDelhi	March 2019	One day	S6/S8 B.Tech /M.Tech Students in EEE	Rs.33,000/-	Students will get practical knowledge in the field of traction systems
2.	Current Trends in power Transmission –Role of high Masts	Dr Jayan M.V Professor	Er.Hari Venu V.S , Senior Project Manager Valmont Industries , Delhi	March 2019	One day	S6/S8 B.Tech /M.Tech Students in EEE	Rs.35,000/-	Students will get clear understanding about Current Trends in power Transmission –Role of high Masts
3.	Challenges of Electrical Engineer in Power Sector	Dr. Prince A Professor	Er.Jameel Mohammed Assistant Engineer, KSEB,Kaniyapuram Thiruvananthapuram	March 2019	One day	S6/S8 B.Tech /M.Tech Students in EEE	Rs.15,000/-	Students will get practical knowledge in the field of generation and transmission systems

BoG Decision : Approved

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B2.3. Expert Lecture

Department of Computer Science & Engineering

Sl.No	Topic	Name of Coordinators	Details of Industry Experts	Prob Date of Pgm.	No of Days	Target	Amt (Rs.)	Expected Outcome
1.	Software Testing	Shibukumar K.B , Assistant Professor	Rishi Anand S Senior Engineer , CDAC , Thiruvananthapuram	March 2019	One day	UG & PG Of CSE Dept.	Rs.14,500/-	Software testing is a part of the curriculum. Students will get trained on advancements in the above subject. The hands on sessions will give them ideas how to perform industry level testing of software
2.	Digital Forensics	Shibukumar K.B , Assistant Professor	Nabeel Koya , Principal Engineer , CDAC , Thiruvananthapuram	March 2019	One day	& PG Of CSE Dept.	Rs.14,500/-	Students will get trained on various aspects of Digital Forensics of computer systems. The hands on sessions will give them ideas how to collect evidences on cyber attacks.
3.	Web Application Vulnerabilities and Security Measures	Shibukumar K.B , Assistant Professor	Jayaram P Senior Engineer , CDAC , Thiruvananthapuram	March 2019	One day	UG & PG Of CSE Dept.	Rs.14,500/-	Web Based application development is extensively promoted nowadays and hence security is a major issue. The session is expected to deliver advanced concepts of security measures in such software development .

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| 4. | Python Programming | Dr.Sobhana N.V, Professor and Shibukumar K.B , Assistant Professor | Shijo Thomas , Solution Architect , WIPRO , Bangalore. | March 2019 | One day | UG & PG Of CSE Dept. | Rs.14,500/- | PHYTHON is the future of IT industry .This workshop will help candidates to get easily placed through campus recruitment . |

BoG Decision : Approved

B3 .1. Placement Training programmes for B.Tech, B.Arch, M.Tech & MCA Students

 Prof.Shinoj K.Sukumaran , has submitted a proposal for conducting placement training programmes for B.Tech, B.Arch, M.Tech & MCA Students,the details are appended below :

Sl.No.	Topic	Period	Beneficiaries	Expected Amount(Rs.)
1.	Effective Communication	2 days March –April 2019	S6 B.Tech, S6 B.Arch., M2 M.Tech.(8 Batches , approximately 490 students)	Rs.90,000/-
2.	Quantitative Aptitude	2 days March –April 2019	S6 B.Tech,M2 M.Tech. (7 Batches , approximately 450 students)	Rs.80,000/-
3.	Career Orientation	2 days Aug. –Sept. 2019	S3 B.Tech, S3 B.Arch . S1 MCA (7 Batches , approximately 450 students)	Rs.80,000/-
4.	Effective Communication	2 days Aug. –Sept. 2019	S5 B.Tech, S5 B.Arch., S3 MCA (7 Batches , approximately 490 students)	Rs.80,000/-

 BoG Decision : Approved

B4. Finishing School Programme/Professional Skill Development Workshop

B4.1   Finishing School Programme

   A finishing school programme is proposed to be conducted for 5 days during the first week June 2019 for the current S8 Mechanical B-tech students 45 (Nos) .

The programme aims at imparting additional skills in addition to the knowledge and expertise acquired during their course as part of normal curriculum. This

includes training for students on topics like Geometrical Dimensioning and Tolerancing, Modular design using inventor & detailed design ,HVAC etc. The coordinator is Mr. Antony J.K, Assistant Professor in ME. The details of the programme and financial expenditure are listed below-

Schedule

Date	Topics	Faculty	Outcome
June 3	Geometrical Dimensioning & Tolerancing	A Regunath, CMTI Bangalore	Expect students to acquire knowledge in using GD & T in drawings
June 4	Geometrical Dimensioning & Tolerancing	A Regunath, CMTI Bangalore	Expect students to acquire knowledge in using GD & T in drawings
June 5	Modular Design using inventor	Sarath O , Senior Engineer Ateliar Facades& Anuprasad, Senior Engineer Kaskal Holdings ,Kochi	Students will be trained to understand the concepts of modular design using inventor
June 6	Modular Design using inventor	Sarath O , Senior Engineer Ateliar Facades & Anuprasad, Senior Engineer Kaskal Holdings ,Kochi	Students will be trained to understand the concepts of modular design using inventor
June 7	HVAC	Jimmy Bentex	To expose students to HVAC Design using Revit

Expected Expenditure

Expense Type	Approximate Expense in Rupees
Remuneration, TA/DA and Accommodation of resource person	42000
Refreshment	11250
Stationary	5000
Miscellaneous	3000
Total Expected Expenditure	61250

BoG Decision : Approved

B5.Proposal for Research Seed Money –Dr.Bindhu B.K , Assoc.Prof. in Civil Engineering

 Dr. Bindhu B.K, Assoc.Prof. in Civil Engineering Department has submitted a proposal for Seed Money titled **"Emission Inventory of Poovanthuruthu Mini Industrial Estate"** at an estimated cost of Rs.1,60,000/-(Rupees One Lakh Sixty Thousand Only)

BoG Decision : Approved

B6. Students Paper presentation

Sl .No.	Name of Student	Sem & Dept.	Topic	Institution	Date	Amt (Rs.)
1.	Minnu Sebastian	IEM S3	A study on constructing site safety practices in building projects	College of Engineering ,Trivandrum	14th -16th December,2018	Rs.4200/-

BoG Decision : Approved

B7. Ratification of programmes approved by Chairman

B7.1.Ratification of various academic activities permitted by the Chairman

Sl No	Name of faculty	Desig.& Dept.	Topic	Institution/Venue	Date	Academic Committee Remarks
1.	Mr.Tomsy Paul	Asst.Prof. MCA	A Cyber Conference of International Cyber Security Briefing , C0C0N-XI	Grand Hyatt Hotel, Bolgatty , Kochi	5th to 6th October 2018	The Registrar , APJ Abdul Kalam Technological University (KTU) has directed to depute two faculty members from the department of Electronics & Communication/Computer Science
	Dr. Renu Jose	Asst.Prof. ECE				Not attended by Dr.Renu Jose
2	Dr. David Soloman George ,	Professor, ECE	Artificial Intelligence Using Deep Learning and Machine learning	NIT Trichy	26th to 30th November 2018	It is a new area of research , it would be highly beneficial and hence recommended
	Dr. Renu Jose	Asst.Prof. ECE				

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3	Dr. Sinith M.S,	Asst.Prof., ECE	**Paper Presentation** Intelligent Human Computer Interaction " (IHCI 2018 -Paper tiled "Cumulative Impulse Strength based Epoch Extraction From Singing Voice"	Indian Institute of Information Technology, Allahabad (IIIT –A)	7th to 9th December 2018	The conference is being organized by IIIT Allahabad , prestigious institution and seems to be worthy & recommended
4	Dr. Biju Augustine P.	Assoc. Prof.ME	Data Analytics for Engineers	Malaviya Institute of Technology (MNIT) at Jaipur	10th to 14th December 2018	Since this course is beneficial for guiding M.Tech projects , it is recommended
	Dr. Sajan M.P	Asst. Prof. ME				
5	Dr. Mini Koshy	Assistant Professors CE	Green Energy, Environment, Engineering and Technology for Sustainable Future	CUSAT at Cochin	10th to 14th December 2018	Since sustainable engineering is a part of the syllabus it would be beneficial for the students
	Ms.Shiji P.V					
6	Dr.Jalaja M.J	Professor MCA	Deep Learning	NIT Calicut	18th to 22nd , December 2018	This training programme will be useful for guiding UG & PG projects
	Dr.Sobhana N.V	Professor CSE				Not attended by Dr.Jalaja M.J
7	Dr. Renju Kurian	Asst. Prof.s ME	Advances in Manufacturing Engineering	St.Joseph's College of Engineering and Technology , Palai	7th to 11th January 2019	This Course is sponsored by KTU and the sessions are being handled by experts from IITs and NITs .The said course provides an insight to modern manufacturing techniques .
	Mr. Ramesh Krishnan					
8	Dr.Ajitha T	Assoc. Prof.CE	Designing with Geosynthetics	College of Engineering Trivandrum	7th to 11th January 2019	There is no class work during this period moreover the total expenditure is very less . The said topic is part of the curriculum .
	Dr.Mini Koshy	Asst. Prof.s CE				
	Ms.Shiji P.V					

Sl No	Name of Coordinators & Designation	Dept.	Topic	Date	Recommendations of the academic committee	Amt (Rs.)
9	Ms. Anu George	Asst.Prof., ECE	WISAP 2019	College of Engineering Trivandrum	27th to 29th January 2019	This course is a reputed and was being held in reputed institution preciously. Hence recommended.
10	Ms.Rejoice Abraham	Asst.Prof., CE	FDP on MOOCs and E-Content Development	M.G University , Kottayam	4th to 8th February 2019	Registration fee of Rs.1000/-
11	Mr.Peter K. Abraham	Asst.Prof., EEE	The Emerging Role of Battery Energy Storage Technologies in future power and Transportation applications	Centre for Power Research Institute (CPRI), Bangalore	27th February 2019	Since this course pertains to the area of current research ,it would be useful to the students. Hence recommended.

(Note: the first visible row "Ms.Geeva George" appears with no other data.)

BoG Decision : Ratified

B7.2 Ratification of various inhouse to be conducted within the Institution

Sl No	Name of Coordinators & Designation	Dept.	Topic	Date	Recommendations of the academic committee	Amt (Rs.)
1.	Dr. Reena Murali (Professor) Mr.Padmakumar P.A (System Analyst)	MCA	**Workshop on** – "Technical and Soft Skill Development"	18th to 23rd February 2019	The students of MCA are from B.Sc Degree other than computer specialization, they find difficulty in coding and soft skills during placement drives. Due to this placement statistics of MCA is very poor. This training is intended for initiating the students as well as to improve placement statistics.	Rs.93,500/-
2.	Ms. Susan R.J , Mr. Riyas K.S & Mr. Shinoj K Sukumaran Asst.Prof.	ECE	**Workshop on** Introduction to Arduino: programming and interfacing of sensors	29th to 30rd January 2019	This workshop is useful for the students because they have to do the design project in the higher semesters.	Rs.38,650/-
3.	Mr. Nanda Kishore PVR Dr. Sajan M.P & Assistant Professors	ME	3 day on workshop of CFD using ansys fluent	February 2019	This workshop will certainly be useful to the students	Rs.85,000/-
4.	Dr. Raghunathan Rajesh Assoc.Prof.&	ME	**Workshop on** Product Design & Prototyping	22nd Jan.2019	This workshop will enhance awareness of latest design and prototyping practices.	Rs.38,000/-

	Mr. Antony J.K Asst.Prof.					
5	Mr. Jomy Thomas, Asst.Prof.	CE	**Workshop on** Computer Applications in Traffic Flow Modelling	21st to 23rd February 2019	This workshop will useful to get hands on training in software packages related to traffic simulation (VISSIM)	Rs.42,000/-
6.	Mr. Umesh A.C Assoc.Prof.	ECE	**Workshop on** Lab VIEW: Programming and Sensor Interfacing	31st Jan. 2019 to 1st Feb. 2019	This workshop will be very useful for pre final year students for undertaking projects in the area of virtual instrumentation .	Rs.39,400/-
7.	Dr. Prince A Professor	EEE	Grid integrated PV and Wind Energy Systems: An Experimental Study	Jan.2019 (2 day)	Students will get knowledge in the field of solar PV Grid integration practical point of view with experimental study and wind energy extraction systems.	Rs.47,800/-
8.	Ms. Annie George & Mr.Jose Martin , Asst.Professors.	ECE	Skill enhancement workshop on "C Programming "	23rd to 25th Jan.2019	C Programming is not a part of KTU Syllabus for ECE Dept. But it is very important in the context of campus placements. Hence the topic is relevant .	Rs.28,750/-
9.	Dr. Sobhana N.V Professor and Ms. Anu Bonia Francis, Asst.Prof.	CSE	Capability building Security	28th Feb.to 1st March 2019	Students will get knowledge about Cyber Forensics and practical experience in designing, developing and deploying applications with better security	Rs.43,600/-
10.	Dr. Vineetha S & Prof . Anu Bonia Francis Asst.Professors.	CSE	Hands on training on FOSS Tool	18th & 19th February 2019	Manage Linux OS and their own system, understand various Linux commands , Develop shell , Perl and AWK Scripts etc	Rs.50,000/-
11	Mr. Riyas K.S Mr Umesh A.C	ECE	Introduction to HDL Programming	24th &25th January 2019	Participants will be able to think innovatively and make simple HDL based projects	Rs.39,400/-

BoG Decision : Ratified

B7.3 Ratification of STTP for technical staff to be conducted within the Institution

Sl No	Name of Coordinators & Designation	Dept.	Topic	Date	Recommendations of the academic committee	Amt (Rs.)
1.	Prof.Unnikrishnan K , Asst.Prof. and Mr.Binoj.S Computer programmer	CSE	STTP on "Content Management System Design and Development"	3 day 4th to 6th Feb.2019	Since inhouse programmes for faculty /staff are nor recommended under this scheme , it is requested to consider this as a special case	Rs.59,000/-

BoG Decision : Ratified

B7.4 Ratification of Expert Lecture to be conducted within the Institution

Sl No	Name of Coordinators & Designation	Dept.	Details of Resource Person	Topic	Date	Amt (Rs.)
1.	Mr. Jomy Thomas, Asst.Prof.	**CE**	Prof. Tom V Mathew , Department of Civil Engineering IIT Bombay	Application of simulation in Transportation Engineering	23rd to 25th Feb.2019	Rs.54,000/-

BoG Decision : Ratified

B7.5 Ratification of conduct of meeting of Departmental Advisory Board

Sl.No	Department	Proposed Date of meeting	Estimated Amount(Rs.)
1.	Civil Engineering	23/02/2019	1,25,000/-
2.	Mechanical Engineering	16/02/2019	24,500/-
3.	Electrical Engineering	08/02/2019	81,000/-
4.	Electronics Engineering	02/03/2019	30,000/-
5.	Computer Science & Engineering	02/03/2019	38,000/-

BoG Decision : Ratified

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Part C- Reports

C1.Status of faculty position (Current Position)

Dr. Jalaja M.J, Principal, presented the current status of faculty position in various departments.

C2. Result Analysis

Dr. Jalaja M.J, Principal, presented the Result analysis of B. Tech Second, Fourth, Sixth and Eighth semester students and M.Tech, Second and Fourth semester students .

C3. Faculty & Student Contributions

Dr. Jalaja M.J , Principal, presented the recent achievements and contributions of faculty members and students

C.4.Status of fund position

Sl. No.	Name of Account	Amount (Rs.)	Amount Spent (Rs.)	Balance Amount (Rs.)
1	Corpus Fund	4467270 (4453703+13567)	356975	4110295
2	Faculty Development Fund	5115898	340348	4775550
3	Equipment Replacement Fund	4350698	8970	4341728
4	Maintenance Fund	4506341	0	4506341
	TOTAL	**18440207**	**706293**	**17733914**

BoG Decision - BoG has noted it

C5. Year wise Budget Planning Statement for the Next Three Years

Sl. No.	Amount to be spent by departments in each year (Rs.)			
		I year	**II year**	**III year**	**Total**
1.	Corpus Fund	1370099	1370098	1370098	**4110295**
2.	Faculty Development Fund	1591850	1591850	1591850	**4775550**
3.	Equipment Replacement Fund	1447242	1447243	1447243	**4341728**
4.	Maintenance Fund	1502114	1502114	1502113	**4506341**
	TOTAL	**5911305**	**5911305**	**5911304**	**17733914**

BoG Decision - BoG has noted it

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Sl. No.	Amount allocated to each department in next year (Rs.)					
		CE & B.Arch	ME	EEE	ECE	CSE &MCA
1.	Corpus Fund	342524	228350	228350	228350	342524
2.	Faculty Development Fund	397963	265308	265308	265308	397963
3.	Equipment Replacement Fund	361811	241207	241207	241207	361811
4.	Maintenance Fund	375529	250352	250352	250352	375529
	TOTAL	**1477827**	**985217**	**985217**	**985217**	**1477827**

BoG Decision - BoG has noted it

Part D

Any other item with the permission of the Chair

D1.Reimbursement of Registration fee for presenting paper on International Conference

D1.1 Dr. C. Sathish Kumar, Professor in Electronics & Communication Engineering Department has submitted a proposal for reimbursement of registration fee for an amount of Rs.7,000/- (Rupees Seven Thousand Only) for presenting paper titled **" Performance Analysis of Wavelet Transform Based Copy Move Forgery Detection"** in an International Conference on Soft Computing Systems -2018 held on 19th April 2018 at Baselios Mathew II College of Engineering, Sasthamcotta .

D1.2 Dr. Sobhana N.V , Professor in Computer Science & Engineering Department has submitted a proposal for reimbursement of registration fee for an amount of Rs.6,500/- (Rupees Seven Six Thousand Five Hundred Only) an presenting paper titled **" Malayalam to English Translation :A statistical Approach"** in an international conference on Innovations in Bioinspired computing and applications (IBICA-18) at Cochin

Remarks- These proposals does not strictly fall under the guidelines earlier suggested by BoG , but the paper will be published by Springer which is a reputed publisher. Hence the decision might be made by BoG .

BoG Decision - Approved the reimbursement of registration fee

D2 Other matters if any

   Mr.Peter K Abraham , Assistant Professor , Department of Electrical Engineering has submitted proposals for the conduct of workshop for B.Tech and M.Tech students , details are appended below:

Sl.No.	Name of Coordinators	Dept.	Topic	Date	Recommendation of HoD	Amt.(Rs.)
1.	Mr.Peter K Abraham , Assistant Professor	EEE	Electrical Drives Control with FPGA	2day March 2019	This Program will beneficial for M.Tech students , especially in their project work.	Rs.15,000/-
2.			MATLAB Based Code Generation For Electric Drives	2day March 2019	This training will help M.Tech students to do the simulation part of their project work.	Rs.15,000/-

BoG Decision - Approved

Dr. Bino I Koshy, TEQIP Coordinator and Dr. Vijayakumari C.K , Academic Nodal Officer are retiring from this institution by April 2019 and May 2019 respectively. BoG appreciated their dedicated service and valuable contributions towards successful completion of TEQIP and implementation of various programmes.

TEQIP Coordinator Dr. Bino I Koshy thanked BoG Chairman and all members for their valuable presence in the meeting.

Meeting came to close at 1.30PM